





Erasmus+ Programme

Key Action 1

- Mobility for learners and staff –

Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2018/19 - 2020/21 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details ²	Website
		(email, phone)	
Université de Strasbourg EOST	F STRASBO48	Erasmus Institutional Coordinator: Sandra REBEL sandra.rebel@unistra.fr +33 3 68 85 65 13 Administrative contact: Emilie ROOS dri-erasmusagreement@unistra.fr	www.unistra.fr
		+33 3 68 85 68 71 Departmental coordinator: Dr. Florence BECK EOST 5, rue René Descartes 67000 Strasbourg France Tél: +33 (0)3 68 85 00 65 Fax: +33 (0) 3 68 85 01 26 florence.herrmann-beck@unistra.fr	www.eost.unistra.fr
Karlsruher Institut fuer Technologie (KIT)	D KARLSRU01	KIT - International Students Office (IStO) Adenauerring 2, 76131 Karlsruhe, Germany Phone: +49-721-608 -44911 Dr. Julia Johnsen, Institutional Coordinator + Deputy Director of IStO	ERASMUS incoming information: http://www.intl.kit.edu/istudies/3171.php
		Mia Tjandisaka, Incoming Coordinator Marco Martori, Outgoing Coordinator Incoming Students: erasmus-in@intl.kit.edu	Course Catalogue: https://studium.kit.edu/mein euniversitaet/Seiten/vorlesun
		Outgoing Students: erasmus-out@intl.kit.edu Bilateral Agreements: erasmus_agreement@intl.kit.edu	gsverzeichnis.aspx

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Contact details to reach the senior officer in charge of this agreement and of its possible updates.

KIT – Department of Physics	Prof. Dr. Bernd Pilawa, Departmental Coordinator	Department's website for
	bernd.pilawa@kit.edu	ERASMUS incoming students:
Geophysical Institute (GPI)	Dr. Thomas Hertweck, Agreement Promotor Thomas.hertweck@kit.edu	http://www.physik.kit.edu/St udium/Austauschprogramme /Erasmus incomer

B. Mobility numbers³ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM TO Subject area [ISCED]		Cycle	Number of student mobility periods			
[Erasmus code of the sending institution]	[Erasmus code of the receiving institution]	code	name	[short cycle, 1 st , 2 nd or 3 rd]	Student Mobility for Studies (total number of menths of the study periods or average duration)	Student Mobility for Traineeships
F STRASBO48	D KARLSRU01	0530	Physical Sciences (Geophysics)	1 st , 2 nd	3 x 10 months = 30 months or 6 x 5 months = 30 months	/*
D KARLSRU01	F STRASBO48	0532	Earth sciences (Geology, Geophysics)	1 st , 2 nd	3 x 10 months = 30 months or 6 x 5 months = 30 months	Ř

FROM	то		Subject area [ISCED]	Subject area [ISCED]		
[Erasmus code of the sending institution]	[Erasmus code of the receiving institution]	code	code	Staff Mobility for Teaching total number of days of teaching periods or average duration	Staff Mobility for Training	
F STRASBO48	D KARLSRU01	0530	Physical Sciences (Geophysics)	4 x one week Min 2 days (up to one week) min 8 hours of teaching per week	tbc	
D KARLSRU01	F STRASBO48	0532	Earth sciences (Geology, Geophysics)	4 x one week Min 2 days (up to one week) min 8 hours of teaching per week	tbc	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving	Optional:	Language(s)	Recommended language of instruction level⁴		
institution	Subject area	of instruction	Student Mobility [Minimum recommended level: B1]	Staff Mobility [Minimum recommended level: 82]	
E CTDACDO40	Cooless Coorbusies	French	B2	B2	
F STRASBO48	TRASBO48 Geology, Geophysics	English	B2	B2	
	German	B1	B2		
D KARLSRU01 Geophysics		English	В2	B2	

³ Mobility numbers can be given per sending/receiving institutions and per education field (optional*: http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx)

⁴ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr

D. Additional requirements

Receiving institution	Details
F STRASBO48	See annex which is an integral part of this agreement
D KARLSRU01	Further information about Learning Agreement requirements: http://www.intl.kit.edu/istudies/3377.php Project / Internship / Final thesis If students are planning to do a project, internship or a final thesis at KIT, a supervisor/tutor at KIT is necessary and
	applicants are required to find both topic and supervisor on their own. Please be aware that carrying out a Master's thesis will take about 4-6 months or longer. Please contact the departmental coordinator for further details.

E. Calendar

Receiving institution	Autumn term	Spring term	
F STRASBO48	See annex which is an integral part of this agreement		
D KARLSRU01	Final date for nomination: 15 May Final date for applications: 1 June Final date for applications: 1 December		
	nominated students sent complete application files. 5. A Transcript of Records will be issued by the receiving ins	udent via e-mail within ten working days	

The present bilateral agreement will be valid during the academic years 2018/19 – 2020/21, unless either side terminates the agreement in writing at the latest by September 30th for activities taking placing during the next (n+1) academic year. Additional activities, cancellations or new subject areas are to be communicated by the same deadline.

The above mentioned institutions agree to cooperate in the activities as contracted above under the terms and conditions of the Erasmus + Programme.

- Both parties agree to abide by the principles and conditions set out in the Erasmus+ Guidelines for Applicants, and will work according to the principles of Erasmus University Charter.
- Both parties agree to abide by the bilaterally agreed terms of this inter-institutional agreement and will endeavour to carry out the agreement to the best of their abilities.
- Additional changes in mobility or in specific conditions of contract and termination of the inter-institutional agreement can be made annually, if communicated before January 1st.

Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

About	F STRASBO48	D KARLSRU01
	(for up to date cor	tact details, see web pages)
Grading system		http://www.intl.kit.edu/istudies/6520.php
Visa	See annex which is an integral part of this	http://www.intl.kit.edu/istudies/6194.php
Insurance	agreement	http://www.intl.kit.edu/istudies/6195.php
Housing		http://www.intl.kit.edu/ischolar/6166.php

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name, function	Date	Stamp and Signature ⁵
F STRASBO48	Sandra REBEL Erasmus Institutional Coordinator	06/11/2018	Sandra REBEL Coordinatrice Institutionnelle Erasmus+ Direction des Relations Internationales Université de Strasbourg
D KARLSRU01	Dr. Julia JOHNSEN ERASMUS Institutional Coordinator IStO - Deputy Director	07/11/2018	The as offertilles

⁵ Scanned signatures are accepted



1. Institutional Information

1.1. Institutional details

Name of the institution	Université de Strasbourg
Erasmus Code	F STRASBO48
EUC	28312-EPP-1-2014-1-FR-EPPKA3-ECHE
Institution website	http://www.unistra.fr
Online course catalogue	http://www.unistra.fr/index.php?id=18506 Click on « le catalogue de cours et la grille de notation de l'Université de Strabourg »

1.2. Main contacts

Erasmus Institutional Coordinator	Mrs Sandra REBEL
	sandra.rebel@unistra.fr
	+33 3 68 85 65 13

Teaching Staff - Staff Training - Placements

For <u>all faculties</u>	
International Central Office	
22, Rue René Descartes	
67084 Strasbourg Cedex	
Teaching Staff (STA) (outgoing & incoming)	Mrs Emilie ROOS
Staff Training (STT) (outgoing & incoming)	ceroos@unistra.fr
Placements (outgoing)	+33 3 68 85 68 71

Student mobility for Studies, Inter-institutional Agreements and Housing

For <u>EM Strasbourg Business School</u> / <u>Eco</u>	For EM Strasbourg Business School / Ecole de Management Strasbourg		
International Office	International Office		
61, Avenue de la Forêt Noire	61, Avenue de la Forêt Noire		
67085 Strasbourg Cedex	67085 Strasbourg Cedex		
www.em-strasbourg.eu	www.em-strasbourg.eu		
	Mrs Stéphanie Stehli		
	stephanie.stehli@em-strasbourg.eu		
	+33 3 68 85 83 61		
Bilateral agreements			
	Mrs Kelly Wonnacott-Elie		
	kelly.wonnacott-elie@em-strasbourg.eu		
	+33 3 68 85 82 47		
Outgoing Students	sri-outgoing@em-strasbourg.eu		
Outgoing students	+33 3 68 85 67 76		
Incoming Students and Housing	sri-incoming@em-strasbourg.eu		
incoming students and nousing	+33 3 68 85 67 76		



For <u>Faculty of Law / Faculté de Droit</u>

International Office

1, Place d'Athènes

B.P. 66

67045 Strasbourg Cedex

http://droit.unistra.fr/international/etudiants-en-programme-dechange-incoming-exchange-students/

Bilateral agreements	Mrs Aurore MERCY
Incoming Students and Housing	droit-erasmus@unistra.fr
Outgoing Students	<u>arore crasmas@amstra.nr</u>

For <u>Institute of Political Studies / Institut d'Etudes Politiques</u>

International Office

47, Avenue de la Forêt Noire

67082 Strasbourg Cedex

http://www.iep-strasbourg.fr/international/venir-etudier-a-liep/

Bilateral agreements	Mrs Fabienne GOETZ-RICOU f.goetzricou@unistra.fr
Outgoing Students	+33 3 68 85 81 06
Incoming Students and Housing	Mrs Michelle BENOIT michelle.benoit@unistra.fr +33 3 68 85 81 05

For <u>IUT Robert Schuman</u>

International Office

international office	
72, Route du Rhin	
CS 10315	
67411 Illkirch	
http://iutrs.unistra.fr	
	Mrs Hélène ASSOULINE
	iutrs-ri@unistra.fr
	+ 33 3 68 85 71 26
Bilateral agreements	Mrs Sylvie DEBS
Outgoing Students	<u>iutrs-ri@unistra.fr</u>
Incoming Students and Housing	+33 3 68 85 89 00
	Mrs Maïté LUDWIG
	iutrs-ri@unistra.fr
	+33 3 68 85 83 31



For Faculty of Life Sciences / Faculté des Sciences de la Vie			
28, Rue Goethe	28, Rue Goethe		
67000 Strasbourg	67000 Strasbourg		
http://sciencesvie.u-strasbg.fr	http://sciencesvie.u-strasbg.fr		
Outgoing Students			
	Mrs Frédérique MONTEIL		
(NB: for Bilateral Agreements and Incoming Students	frederique.monteil@unistra.fr		
and Housing, see the contacts below "for all others			
faculties")			

For <u>all others faculties</u>			
International Central Office	International Central Office		
22, Rue René Descartes	22, Rue René Descartes		
67084 Strasbourg cedex			
Bilateral agreements	dri-erasmusagreement@unistra.fr		
	Mr Jérémy DOSSMANN		
Outgoing Students	dri-erasmus-etudes@unistra.fr		
	+33 3 68 85 60 03		
	Mrs Pascale RANSON		
Incoming Students	dri-incoming-studies-europe@unistra.fr		
	+33 3 68 85 63 82		
	Mrs Séverine CENSI		
Housing for incoming students	scensi@unistra.fr		
	+33 3 68 85 60 02		
Transcripts of records	Please forward them directly to the concerned departmental coordinator.		



2. Detailed requirements and additional information

2.1. Recommended language skills

The sending institution, following agreement with our institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Type of	Faculty	Subject area	Language(s)	Recommended
mobility		(non exhaustive list)	of	language of
			instruction	instruction level *
Staff	Any	Any	French/English	B2
Mobility for				
Teaching				
	Faculté des Arts	021 - Arts	French	C1
	- Département Arts visuels	0211 - Audio-visual techniques and media		
	- Département des Arts du	production		
	spectacle			
	ITIRI	023 - Languages	French	C1
	CEIPI	0421 - Law	French	B2
	EM Strasbourg	041 - Business and administration	French/English	
	FDL/Etudes allemandes	023 - Languages	French	
	Faculté de Médecine	0912 - Medicine	French	
	Faculté de Philosophie	0223 - Philosophy and ethics	French	
	Faculté des Lettres	023 - Languages	French	
	Faculté des Sciences du Sport	1014-Sports	French	
	Faculté des Sciences Historiques	0222 - History and archaeology	French	
	Faculté des Sciences Sociales	031 - Social and behavioural sciences	French	
	EOST	0532 - Earth sciences	French	
	IEP	0312 - Political sciences and civics	French (level B2 only	
		0311 - Economics	required for the double	
		0314 - Sociology and cultural studies	degrees with Frankfurt,	
		0421 - Law	Kraków and Brussels)	
Student				
Mobility for			English .	
Studies	IUT Robert Schuman	032 - Journalism and information	French	
		041 - Business and administration		
IUT Louis Pasteur		0531 - Chemistry		
		061 - Information and Communication		
		Technology		
	HIT I i'- Dd	0732 - Building and civil engineering		
	IOT LOUIS PASTEUF	0413 - Management and administration	French	
		0511: Biology 0533: Physics		
		0333: Physics 0710: Engineering and engineering trades		
	LACTUS (ESST)		English (TOFFI IFLTS)	
	LASTUS (ESST)	010 - Services 031 - Social and behavioural sciences	English (TOEFL, IELTS)	
	Tálácom Dhygigus Strachourg		Fronch	
	Télécom Physique Strasbourg	0530 - Physical sciences	French	<u> </u>
	Other faculties	Any	French/English	B1



* Level according to Common European Framework of Reference for Languages (CEFR), see the link below; http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr

For more details on the language of instruction recommendations, please refer to our course catalogue.

Additional requirements

To facilitate the integration of incoming students, the University of Strasbourg offers a buddy system. We also organize a welcome session at the beginning of each semester to give the incoming students all the practical information for a successful installation in Strasbourg. Moreover, cultural tours and activities are offered to incoming students throughout the academic year.

Unistra also offers different devices to allow students to improve their level of French. (http://www.unistra.fr/index.php?id=18509)

The University of Strasbourg welcomes students and staff with disabilities. We have two specific structures to help students and staff with disabilities.

2.2. Calendar

2.2.1. Nomination Deadlines

Applications/information on students nominated must reach our institution by:

For EM Strasbourg	Autumn term	End of May
	Spring term	End of October
For all others faculties	Autumn term	Mid May
	Spring term	End of October

2.2.2. Decision Response

We will send our decision within 4 weeks.

2.2.3. Transcript of Records

A Transcript of Records will be issued no later than **5** weeks after the assessment period has finished at our institution. It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines.

2.2.4. Termination of Agreement

It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

3. Additional information

3.1. Grading system

A description of the institutional grading system for our schools and faculties can be viewed by

- 1. clicking on http://www.unistra.fr/index.php?id=18506
- 2. selecting le catalogue de cours et la grille de notation de l'Université de Strasbourg

It is recommended that each institution provides the statistical distribution of grades according to the descriptions in the ECTS users' guide. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]

3.2. Visa

Our institution will provide assistance, when required, in securing visas for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Faculties	Contact	Website
EM Strasbourg	Mrs Elodie THEVENET (see details above)	http://www-english.em-strasbourg.eu/exchange- programmes/prepare-your-trip/
Faculty of Law	Mrs Aurore MERCY (see details above)	http://droit.unistra.fr/en/international/etudiants-en- programme-dechange-incoming-exchange-students/
Institute of Political Studies	Mrs Michelle BENOIT (see details above)	
IUT Robert Schuman	Mrs Maité LUDWIG and Mrs Hélène ASSOULINE (see details above)	http://www.en.unistra.fr/index.php?id=21696
All other faculties	Mrs Pascale RANSON (see details above)	



3.3. Insurance

Our institutions will provide assistance in obtaining insurance for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education.

http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm

We will inform incoming students/staff of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Faculties	Contact	Website
EM Strasbourg	Mrs Elodie THEVENET (see details above)	http://www-english.em-strasbourg.eu/exchange- programmes/prepare-your-trip/
Faculty of Law	Mrs Aurore MERCY (see details above)	http://droit.unistra.fr/en/international/etudiants-en- programme-dechange-incoming-exchange-students/
Institute of Political Studies	Mrs Michelle BENOIT (see details above)	
IUT Robert Schuman	Mrs Maité LUDWIG and Mrs Hélène ASSOULINE (see details above)	http://www.en.unistra.fr/index.php?id=21696
All other faculties	Mrs Pascale RANSON (see details above)	

3.4. Housing

Our institution will guide incoming student/staff in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Faculties	Contact	Website
EM Strasbourg	Mrs Elodie THEVENET (see details above)	http://www-english.em-strasbourg.eu/exchange- programmes/prepare-your-trip/
Faculty of Law	Mrs Aurore MERCY (see details above)	http://droit.unistra.fr/en/international/etudiants-en- programme-dechange-incoming-exchange-students
Institute of Political Studies	Mrs Michelle BENOIT (see details above)	The IEP has a quota of about 50 rooms in Halls of Residence. They are apportioned on a first come first served basis. Application forms are sent by email to students.
IUT Robert Schuman	Mrs Maité LUDWIG and Mrs Hélène ASSOULINE (see details above)	http://www.unistra.fr/index.php?id=18509#c83593
All other faculties	Mrs Séverine CENSI (see details above)	http://www.umstra.m/maex.php?id=10309#c65393



International Affairs International Students Office

Adenauerring 2, Bldg. 50.20 D-76131 Karlsruhe, Germany Web: www.kit.edu; www.intl.kit.edu

Institutional Factsheet for KIT - Version 2019/20

1. Institutional Information

1.1. Institutional Details



Name of institution KIT – Karlsruhe Institute of Technology

ERASMUS Code D KARLSRU01

ECHE 29815

Institutional website www.kit.edu

International website | www.intl.kit.edu/istudies/3171.php

Course catalogue studium.kit.edu/meineuniversitaet/Seiten/vorlesungsverzeichnis.aspx

Head of institution Prof. Dr. Holger Hanselka



1.2. Main Contacts for ERASMUS programme

1.2. Main Contacts for ERASMOS programme		
Erasmus Institutional & Staff Exchange Coordinator	Dr. Julia Johnsen	KIT – International Students Office Adenauerring 2, Geb. 50.20, D-76131 Karlsruhe, Germany
Bilateral Agreements		erasmus agreement@intl.kit.edu
Erasmus Outgoing Coordinator	Marco Martori	KIT – International Students Office Adenauerring 2, Geb. 50.20, D-76131 Karlsruhe, Germany Tel.: +49 (0721) 608-44920, Fax: +49 (0721) 608-44907 Email: erasmus-out@intl.kit.edu
Erasmus Incoming Coordinator	Mia Tjandisaka	KIT – International Students Office Adenauerring 2, Geb. 50.20, D-76131 Karlsruhe, Germany Tel.: +49 (0721) 608-44927, Fax: +49 (0721) 608-44907 Email: erasmus-in@intl.kit.edu
Departmental Coordinators		For all academic questions concerning study schedule, ECTS, courses etc., please contact our departmental coordinators. A list is available online at: http://www.intl.kit.edu/istudies/3742.php.





2. Calendar				
Calendar of the academic year	1 st semester (Winter semester)	October 1 st	_	March 31 st
	2 nd semester (Summer semester)	April 1 st	_	September 30 th
Period of courses 2019-20	1 st semester	October 14 th , 2019	-	February 8 th , 2020
	2 nd semester	April 20 th , 2020	_	July 24 th , 2020
Period of exams 2019-20	1 st semester	February 2020	-	March/April 2020
	2 nd semester	July 2020	_	September/October 2020
Orientation week 2019-20 (preliminary dates)	1 st semester	September 16 th , 2019	-	September 22 nd , 2019
	2 nd semester	March 23 rd , 2020	_	March 29 th , 2020
Pre-semester German language course 2019-20 (preliminary dates)	1 st semester	September 23 rd , 2019	-	October 11 th , 2019
	2 nd semester	March 30 th , 2020	-	April 17 th , 2020
Nomination deadline	May 15 th	for the 1 st semester or for the whole academic year		
	November 15 th	for the 2 nd semester		
Application deadline	June 1 st	for the 1 st semester or for the whole academic year		
	December 1 st	for the 2 nd semester		
Decision time Students will receive notice within 4 -6 weeks after the application deadline provided that the nominated students sent complete application files.				
A transcript of records (academic transcript) will be issued no later than 8 weeks after the end of the period of exams at KIT.				
For more information check: http://www.intl.kit.edu/istudies/6265.php				



3. Detailed requirements

The sending institution, following agreement with our institution, is responsible for providing support to its nominated candidates to reach the required language skills

Type of mobility	Subject areas/Departments	Language of instruction	Required language level ¹ ,	
Student	If selected courses are taught in	German	B1-German	
Mobility for	German for these following		(obligatory)	
Studies	departments:			
	Architecture,			
	Biology/Bio Sciences,			
	Chemistry,			
	Chemical and Process Engineering,			
	Informatics,			
	Mechanical Engineering			
	All other subject areas/	German	A2/B1	
	departments (not listed above)		(obligatory)	
	If selected courses are taught in	English	B2-English	
	English for this departments:		(obligatory)	
	Mechanical Engineering			
	All other subject areas/	English	B1/B2	
	departments (not listed above)		(obligatory)	
Staff Mobility for Teaching	All subject areas	1	B2	

3.1. Language skills



We require ERASMUS exchange students to have a German language certificate (recommended: at least B1-level, in order to be able to follow lectures at KIT – the majority of courses at KIT are held in German only) at the time of application (i.e. on June 1st / December 1st)

If a student wishes to attend English-taught lectures or write his/her final thesis in English, proof of English knowledge (B2-level recommended) should be provided.

Certificates do not necessary need to be from the Goethe Institute/TOEFL/IELTS. We accept certificates issued by your university or issued by a language school. However, we will not accept a simple certificate of attendance for a German/English course of a certain level.

¹ Level according to Common European Framework of Reference for Languages (CEFR), see http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr



3.2. Additional requirements



Project / Internship / Final thesis

If students are planning to do a project, internship or a final thesis at KIT, a supervisor/tutor at KIT is necessary and applicants are required to find both topic and supervisor on their own. Please be aware that carrying out a Master thesis will take about 4-6 months or longer. Please contact the departmental coordinator for further details.

Students and Staff with disabilities

KIT welcomes students and staff with disabilities, but asks them to contact the International Students Office as soon as possible, so that special care can be taken during preparation.

4. Additional Information

- 1. Please send an e-mail (Erasmus-in@intl.kit.edu) to us with
 - the names of your nominated students,
 - birthdate
 - nationality
 - their period of stay and
 - the KIT department/faculty they will be enrolled at

prior to the nomination deadline. After receiving the nomination, we will inform your students about our online application procedure directly.

- 2. Nominated students will get an e-mail with information on how to apply online. They must submit an online application, upload the applications documents and send
 - Hard copies of the online application form, also stamped and signed by their home university coordinator
 - Learning Agreement, stamped and signed by their home university coordinator
 - Language certificates (German and/or English, please refer to 3.1)
 - Current Transcript of Records
 to the following address prior to the application deadline
 KIT International Students Office
 ERASMUS
 Adenauerring 2
 D-76131 Karlsruhe

76131 Karlsru Germany

3. Acceptance at KIT depends on the decision of each departmental coordinator and is confirmed when the nominated students receive the admission letter ("Zulassungsbescheid"), that will be available online in our application portal approx. 6 weeks after the application deadline provided that students send complete application files. Further instructions on how to download and print the documents will be sent via email directly to the accepted students.

4.1. Nomination & application procedure



	<u></u>	
4.2. Information on courses	Complete Course catalogue: https://studium.kit.edu/meineuniversitaet/Seiten/vorlesungsverzeichnis.aspx Further information on course selection and Learning Agreements: http://www.intl.kit.edu/istudies/3377.php Please note that registration for some seminars or lectures is required. If further information is needed, please contact the departmental coordinator directly and enquire about the details.	
4.3. German language courses	We offer beginners and intermediate pre-semester German language courses (3 weeks, 4 ECTS) for exchange students usually about 3-4 weeks before lectures begin. At the moment the tuition fee for this course is 75 €. Registration for the course is integrated into the online application. This course is not a substitute for a certificate of German language required for the application.	
	ERASMUS students also have the possibility to participate in German courses during the semester for a small fee. But, they have to register online at the start of each semester and since there is a high demand, late registration might lead to students not being able to participate. For more information check www.stk.kit.edu/deutsch_kurse.php.	
	Tot more information check www.stx.kic.edd/dedtsch-kdrsc.php.	
4.4. Housing	Our institution will guide incoming students/staff in finding accommodation, according to the requirements of the ERASMUS Charter for Higher Education. However, housing is a difficult subject for all students in Karlsruhe. We are doing our best to secure rooms for our incoming exchange students, but due to the recent rise in Karlsruhe student numbers it is a nearly impossible task. Hence, we cannot guarantee a room upon your arrival, but have to ask the incoming students to take action themselves. We have accumulated tips and tricks about housing in Karlsruhe at www.intl.kit.edu/ischolar/6166.php .	
4.5. Health insurance	Our institution will provide assistance in obtaining health insurance for incoming and outgoing students/staff, according to the requirements of the ERASMUS Charter for Higher Education. For students, health insurance coverage during the entire stay in Germany is compulsory. Further information at http://www.intl.kit.edu/istudies/3372.php or contact https://www.intl.kit.edu/istudies/3372.php or contact	



4.6. Visa/ residence permit	Our institution will provide assistance, when required, in securing visas for incoming and outgoing students/staff, according to the requirement of the ERASMUS Charter for Higher Education. In general, ERASMUS students from a non-EU member state or a non-EEA member state will require a student visa (not a tourist visa) in order to study in Germany. All other ERASMUS students do not require a visa. For further information check www.intl.kit.edu/istudies/6194.php or contact erasmus-in@intl.kit.edu .				
	Grade	German	English		
	1.0 – 1.3	Sehr gut	Very good		
	1.7 – 2.3	Gut	Good		
	2.7 – 3.3	Befriedigend	Satisfactory		
	3.7 – 4.0	Ausreichend	Sufficient		
4.7. Grading system	> 4.0	Ungenügend/Nicht ausreichend	Fail		
	Exams may also be evaluated as "bestanden" (passed) or "nicht bestanden" (failed) without grade. Further information on the statistical distribution of grades according to the descriptions in the ECTS users' guide can be found in the individual module handbooks of each degree course and on request at the KIT registrar's office.				
4.8. Further information for incoming students	Useful and helpful information for incoming students can be found on our webpages or in our student handbook available online: http://www.intl.kit.edu/istudies/3171.php .				



5. Student life and free time

Attractive City and Surroundings

- ✓ Second warmest city in Germany with 1691 hours of sunshine per year, around 900 hectares of green space and more than135 cultural institutions and 102 km of bicycle paths bring your bike along!
- ✓ Located in the Heart of Europe
- ✓ A rich history meets technical inventions, High Tech and Science
- ✓ Short Distance to the surrounding wonderful countries France, Luxemburg, Belgium, Switzerland

Excellent Service for Incoming Students

- ✓ Language courses on all levels
- ✓ One single contact point for administrative issues in the International Students Office and for academic affairs in the 11 departments.

A vivid network with weekly events to make you feel at home at KIT.

- ✓ Weekly "Stammtisch" as a great way to find and stay in touch with new friends
- ✓ Language Café to meet people from all over the world, have a drink together and chat
- ✓ Buddy Program where you are matched with a local student from Karlsruhe, who then becomes your "buddy" for the semester
- ✓ Day and City Trips to the surroundings and to vibrant cities in Germany and the neighboring countries

Meet other students.

140 days of sunshine in Karlsruhe: there are many beautiful spots two meet other students outside: the Botanical Garden at the castle or in the Stadtgarten. There you'll find large lawns, beautiful plants and plenty of space to have a nice picnic.

Living and studying in Karlsruhe





Do sports.

KIT, in addition to the many other sports clubs, provides a wide range of sports activities. KITs gym "walk-in" offers fitness and endurance training on state-of-the-art equipment. There are also an indoor swimming pool and tennis courts available on campus.

Karlsruhe is the ideal base for cycling tours to some of Europe's most scenic regions: the Black Forest, Palatinate Forest, Kraichgau and the French Vosges.

Join a study group.

There are about 90 study groups at KIT, which give you access to social, cultural, technical and political student life. There is a student association for you! AK Erasmus for example supports international exchange students by organizing city trips and other events.

Enjoy culture.

Karlsruhe enjoys vast and diverse leisure, culture and sports options, which offer something for everyone. Facets of cultural offerings are well-known theaters and museums as well as "Das Fest" one of the largest annual German open-air-festivals.

Living and studying in Karlsruhe



ZKM Museum: number 4 of top world museums



"Das Fest" festival