

## Annex to Erasmus+ Inter-Institutional Agreement

### Factsheet – Sciences studies

#### 1. Institutional Information

##### 1.1. Institutional details

<b>Name of the institution</b>	<b>Aix-Marseille University</b>
Erasmus Code	F MARSEIL84
Institution website	<a href="http://www.univ-amu.fr">http://www.univ-amu.fr</a>
Online course catalogues FACULTY OF SCIENCES	Undergraduate studies : <a href="http://sciences.univ-amu.fr/licences">http://sciences.univ-amu.fr/licences</a> Post-graduate studies : <a href="http://sciences.univ-amu.fr/masters">http://sciences.univ-amu.fr/masters</a>
Online course catalogues OBSERVATORY FOR EARTH SCIENCES AND ASTRONOMY (OSU- PYTHEAS)	<a href="http://www.pytheas.univ-amu.fr/?-Offre-de-formation-">http://www.pytheas.univ-amu.fr/?-Offre-de-formation-</a>  Courses available at the OSU-Pytheas concern post-graduate studies in the fields of Earth and environmental sciences. For undergraduate studies in these fields, please refer to above (Faculty of sciences)

##### 1.2. Main contacts

<b>Director of International Relations</b>	<b>Dr. Ariane BLIEK</b> E-mail : <a href="mailto:Ariane.bliek@univ-amu.fr">Ariane.bliek@univ-amu.fr</a>
<b>ERASMUS Sciences Administrative Coordinator ERASMUS Sciences Agreement</b>	<b>Matthieu PORHEL</b> Tel : +33-4-1355-0403 E-mail : <a href="mailto:matthieu.porhel@univ-amu.fr">matthieu.porhel@univ-amu.fr</a>
<b>ERASMUS Incoming students</b>  Scientific courses are held on 4 different campuses (3 in Marseille and 1 in Aix).  <a href="http://sciences.univ-amu.fr/localisation">http://sciences.univ-amu.fr/localisation</a>  Details on the curricula's locations are given in the online course catalogues (cf. 1.1).	<b>Jocelyne NICOD</b> (campus Marseille -Saint-Jérôme) Tel : +33-4-9128-9008 E-mail : <a href="mailto:Jocelyne.nicod@univ-amu.fr">Jocelyne.nicod@univ-amu.fr</a>  <b>Delphine MOREAU</b> (campus Marseille Saint-Charles) Tel : +33-4-1355-3230 E-mail : <a href="mailto:delphine.moreau@univ-amu.fr">delphine.moreau@univ-amu.fr</a>  <b>Jean-Michel HATTON</b> (campus Marseille Luminy) Tel : +33-4-9182-9027 E-mail : <a href="mailto:jean-michel.hatton@univ-amu.fr">jean-michel.hatton@univ-amu.fr</a>  <b>Sabine ROUX</b> (campus Aix-en-Provence Montperrin) Tel : +33-4-9128-9008 / +33-4-4295-2833 E-mail : <a href="mailto:sabine.roux@univ-amu.fr">sabine.roux@univ-amu.fr</a>
<b>ERASMUS Outgoing students – Coordinator</b>	<b>Matthieu PORHEL</b> Tel : +33-4-1355-0403 E-mail : <a href="mailto:matthieu.porhel@univ-amu.fr">matthieu.porhel@univ-amu.fr</a>
<b>Departmental coordinators</b>  Departmental coordinators for international students are contacted for any question related to pedagogical issues (courses, schedule,...)	List of departmental coordinators available online at : <a href="http://dri.univ-amu.fr/fr/etudiant-entrant-sciences">http://dri.univ-amu.fr/fr/etudiant-entrant-sciences</a>

## 2. Detailed requirements and additional information

### 2.1. Recommended language skills

The sending institution, following agreement with our institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Type of mobility	Subject area	Language(s) of instruction	Recommended language of instruction level *
Student Mobility for Studies	Any	FRENCH	B1 minimum
Staff Mobility for Teaching	Any	FRENCH	B2 minimum

\* Level according to Common European Framework of Reference for Languages (CEFR), see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

For more details on the language of instruction recommendations, please refer to our course catalogue.

### 2.2. Additional requirements

Once nominated at Aix-Marseille University, incoming students have to go through the application process so that the Faculty of Sciences examine their candidacy. Each student will receive a letter of acceptance or refusal.

Application process: <http://dri.univ-amu.fr/fr/etudiant-entrant-sciences>

The university offers support to students with disabilities. More information can be found at the following link: <http://vie-etudiante.univ-amu.fr/contacts-mission-handicap>

### 2.3. Calendar

#### 2.3.1. Nomination Deadlines

Applications/information on students nominated must reach our institution by:

<b>Autumn term</b>	May 31th
<b>Spring term</b>	November 15th

#### 2.3.2. Decision Response

We will send our decision within 4 weeks upon reception of the student's application form (cf. 2.2).

#### 2.3.3. Transcripts of Records

A Transcript of Records will be issued no later than 5 weeks after the assessment period has finished at our institution.

#### 2.3.4. Termination of Agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

## 3. Additional information

### 3.1. Grading system of the institution

In the French university system, each course is graded on a scale from 0 to 20 points. When a student does not take the corresponding examination or final assessment, this is reflected as Absent. To pass a course unit, a student must receive a grade of at least 10 points out of 20.

### 3.2. Visa

Our institution will provide assistance, when required, in securing visas for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources :

<b>Contact details</b>	See contact details in section 1.2 above (section Erasmus Incoming students) depending on the campus of studies
<b>Website</b>	<a href="http://www.diplomatie.gouv.fr/fr/venir-en-france-22365/etudier-en-france-12794/demarches-administratives/article/visas-etudiants">http://www.diplomatie.gouv.fr/fr/venir-en-france-22365/etudier-en-france-12794/demarches-administratives/article/visas-etudiants</a>

### 3.3. Insurance

Our institutions will provide assistance in obtaining insurance for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education.

[http://ec.europa.eu/education/lifelong-learning-policy/ects\\_en.htm](http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm)

We will inform incoming students/staff of cases in which insurance cover is not automatically provided.

Information and assistance can be provided by the following contact points and information sources :

<b>Contact details</b>	See contact details in section 1.2 above (section Erasmus Incoming students) depending on the campus of studies
<b>Website</b>	<a href="http://dri.univ-amu.fr/fr/programme-dechanges#assurance">http://dri.univ-amu.fr/fr/programme-dechanges#assurance</a>

### 3.4. Housing

Our institution will guide incoming student/staff in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources :

<b>HOUSING contacts persons</b>	<p><b>Jocelyne NICOD</b> (campus Marseille Saint-Jérôme) Tel : +33-4-9128-9008 E-mail : <a href="mailto:Jocelyne.nicod@univ-amu.fr">Jocelyne.nicod@univ-amu.fr</a></p> <p><b>Delphine MOREAU</b> (campus Marseille Saint-Charles) Tel : +33-4-1355-3230 E-mail : <a href="mailto:delphine.moreau@univ-amu.fr">delphine.moreau@univ-amu.fr</a></p> <p><b>Jean-Michel HATTON</b> (campus Marseille Luminy) Tel : +33-4-9182-9027 E-mail : <a href="mailto:jean-michel.hatton@univ-amu.fr">jean-michel.hatton@univ-amu.fr</a></p> <p><b>Sabine ROUX</b> (campus Aix-en-Provence Montperrin) Tel : +33-4-9128-9008 / +33-4-4295-2833 E-mail : <a href="mailto:sabine.roux@univ-amu.fr">sabine.roux@univ-amu.fr</a></p>
<b>Website</b>	<a href="http://www.interlog.crous-aix-marseille.fr">http://www.interlog.crous-aix-marseille.fr</a>