

Erasmus+ Programme

Key Action 1

– Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2016/17-2020/21 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details ² (email, phone)	Website
Radboud University	NL NIJMEGE01	<p>Central level Mr. R. van Leeuwen MA, Institutional Erasmus coordinator International Office Radboud University P.O. Box 9102, 6500 HC Nijmegen, Netherlands T: +31-24-3613096, F: +31-24-3612757 Erasmus@io.ru.nl</p> <p>Faculty level Ms. drs. Conny Mooren Erasmus coordinator Science Faculty Tel.: +31-24-3652281 c.mooren@science.ru.nl</p>	www.ru.nl/io/english
Karlsruher Institut fuer Technologie (KIT)	D KARLSRU01	<p>KIT - International Students Office Adenauerring 2, 76131 Karlsruhe, Germany Phone: +49-721-608 -44911</p> <p>Dr. Boris Brühmann/Dr. Julia Johnsen (maternity leave), Institutional Coordinator Mia Tjandisaka, Incoming Coordinator Marco Martori, Erasmus Assistant</p> <p><i>Incoming Students:</i> erasmus-in@intl.kit.edu <i>Outgoing Students:</i> erasmus-out@intl.kit.edu <i>Bilateral Agreements:</i> erasmus_agreement@intl.kit.edu</p>	<p>ERASMUS incoming information: http://www.intl.kit.edu/studies/3171.php</p> <p>Course Catalogue: https://studium.kit.edu/meineuniversitaet/Seiten/vorlesungsverzeichnis.aspx</p>
KIT – Department of Physics		Prof. Dr. Bernd Pilawa, Departmental Coordinator bernd.pilawa@kit.edu	Department's website for ERASMUS incoming students: http://www.physik.kit.edu/Studium/Austauschprogramme/Erasmus_incomer
KIT – Department of Chemistry and Biosciences		Dr. Axel Gbureck, Departmental Coordinator (Chemistry)	Department's website for ERASMUS incoming

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		axel.gbureck@kit.edu Dr. Joachim Bentrop, Departmental Coordinator (Biosciences) joachim.bentrop@kit.edu	students: http://www.biologie.kit.edu/244.php
KIT – Department of Informatics		Prof. Dr. Bernhard Becker, Departmental Coordinator Melina Metzger, Academic Contact erasmus@informatik.kit.edu	Department's website for ERASMUS incoming students: http://www.informatik.kit.edu/2379.php
KIT – Department of Mathematics		Dr. Daniel Weiß, Departmental Coordinator daniel.weiss@kit.edu	

B. Mobility numbers³ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area [ISCED]		Cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods	
		code	name		Student Mobility for Studies [total number of months of the study periods or average duration]	Student Mobility for Traineeships
NL NIJMEGE01	D KARLSRU01	05	Natural sciences, mathematics and statistics	1st & 2nd (BA/MA)	8 students for 5 months each	-
D KARLSRU01	NL NIJMEGE01	0533	Physics	1st & 2nd (BA/MA)	2 students for 5 months each	-
		0541	Mathematics	1st & 2nd (BA/MA)	2 students for 5 months each	-
		061	Informatics	1st & 2nd (BA/MA)	2 students for 5 months each	-
		051	Biological and related sciences (Chemistry/Biology)	1st & 2nd (BA/MA)	2 students for 5 months each	-

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area [ISCED]		Number of staff mobility periods	
		code	name	Staff mobility for teaching	Staff mobility for training
NL NIJMEGE01	D KARLSRU01	05	Natural sciences, mathematics and statistics	1 x 1 week	-
D KARLSRU01	NL NIJMEGE01	05	Natural sciences, mathematics and statistics	1 x 1 week	-

³ Mobility numbers can be given per sending/receiving institutions and per education field (optional*):

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Language(s) of instruction	For more details	Recommended language of instruction level ⁴	
			Student Mobility [Minimum recommended level: B1]	Staff Mobility [Minimum recommended level: B2]
NL NIJMEGE01	English (BA/MA)	-	B2	C1
	Dutch (BA)	-	B2	C1
D KARLSRU01	German (obligatory)	http://www.intl.kit.edu/istudies/3172.php	A2/B1*	B2
	English (additionally)	http://www.intl.kit.edu/istudies/3172.php	B1	B2

* depending on the department the student is applying for

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

The sending university will screen and select candidates for exchange studies in accordance with its applicable rules and regulations. The candidates of the contracting institutions will use the required application form of the receiving institution. The receiving institution will accept the candidates selected by the sending institution if mutually acceptable academic and/or professional qualifications and standards are met. However, the receiving university has the right to make the final decision on the admission of candidates nominated for exchange. Admission to a specific course is subject to the exchange student being satisfactorily qualified for the chosen area of study and/or course level, and availability.

The exchange students will be subject to the laws and regulations of the country and the university where the student is currently studying or is under direct supervision.

Receiving institution	Details
D KARLSRU01	<p>Further information about Learning Agreement requirements: http://www.intl.kit.edu/istudies/3377.php</p> <p>Project / Internship / Final thesis If students are planning to do a project, internship or a final thesis at KIT, a supervisor/tutor at KIT is necessary and applicants are required to find both topic and supervisor on their own. Please be aware that carrying out a Master's thesis will take about 4 -6 months or longer. Please contact the departmental coordinator for further details.</p>

E. Calendar

Receiving institution	Autumn term	Spring term
NL NIJMEGE01	1. Applications/information on nominated students must reach the receiving institution by:	
	Final date for applications: 1 June	Final date for applications: 1 December
	The application and registration procedure can be found here: http://www.ru.nl/english/education/exchange-phd-other/exchange-students/	



⁴ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

D KARLSRU01	Final date for nomination: 15 May Final date for applications: 1 June	Final date for nomination: 15 November Final date for applications: 1 December
	<ol style="list-style-type: none"> Coordinator should nominate the selected students to KIT via e-mail to erasmus-in@intl.kit.edu Application files should be sent via ordinary mail to KIT- International Students Office http://www.intl.kit.edu/istudies/3378.php International Students Office will send the decision within 4-6 weeks after the application deadline provided that the nominated students sent complete application files. A Transcript of Records will be issued by the receiving institution no later than [8] weeks after the assessment period has finished at the receiving HEI. 	
<p>This agreement shall become effective from the academic year [2016/17] and shall remain in effect until the academic year [2020/21]. The contracting institutions will review the exchange annually in order to maintain a balance in number of students exchanged. The agreement may be terminated at any time by either contracting party giving at least six (6) months' written notice. However, any exchange in progress will continue until completed.</p>		
<p>The above mentioned institutions agree to cooperate in the activities as contracted above under the terms and conditions of the Erasmus+ Programme.</p> <ul style="list-style-type: none"> Both parties agree to abide by the principles and conditions set out in the Erasmus+ Guidelines for Applicants, and will work according to the principles of Erasmus University Charter. Both parties agree to abide by the bilaterally agreed terms of this inter-institutional agreement and will endeavour to carry out the agreement to the best of their abilities. Additional changes in mobility or in specific conditions of contract and termination of the inter-institutional agreement can be made annually, if communicated before January 1st. <p><i>Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.</i></p>		

F. Information

About	NL NIJMEGE01	D KARLSRU01
	(for up to date contact details, see web pages)	
Grading system	internationaloffice@io.ru.nl ; http://www.ru.nl/io/grading-table	http://www.intl.kit.edu/istudies/6520.php
Visa	The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:	
	visa@io.ru.nl ; +31 (0)24-3612065; http://www.ru.nl/english/education/study-radboud/visa-residence/	http://www.intl.kit.edu/istudies/6194.php
Insurance	The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:	
	internationaloffice@io.ru.nl ; http://www.ru.nl/english/education/exchange-phd-other/exchange-students/medical-services/health-liability/	http://www.intl.kit.edu/istudies/6195.php
Housing	Information and assistance can be provided by the following persons and information sources:	
	housing@io.ru.nl ; +31-24-3612061; http://www.ru.nl/english/education/study-radboud/housing	http://www.intl.kit.edu/ischolar/6166.php
Special needs		http://www.intl.kit.edu/istudies/3378.php

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name, function	Date	Stamp and Signature ⁵
NL NIJMEGE01	Ms. Dr. M.L.M. Janssen Head of the International Office	19 March 2016	
D KARLSRU01	Dr. Boris Brühmann ERASMUS Institutional Coordinator	08 June 2016	

⁵ Scanned signatures are accepted